



Users Group Meeting Notes

Meeting Date and Time: May 28, 2008, 1:00 p.m. – 2:00 p.m.

Attendees

Name	Agency	Email Address
Casey Atchison	CDLE	casey.atchison@state.co.us
Chris Petrie	CDLE	chris.petrie@state.co.us
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Russ Shugart	CSP	russ.shugart@cdps.state.co.us
Daniel Teyf	DoAG	daniel.teyf@ag.state.co.us
Jill Elggren	DoIT	jill.elggren@state.co.us
Mary Lou LaCouture	DoIT	marylou.lacouture@state.co.us
Jose Jimenez	DOL	jose.jimenez@state.co.us
Carrie Olgeirson	DOL	carrie.olgeirson@state.co.us
Stephen McCarthy	DOR	smccarthy@spike.dor.state.co.us
George Brown	HCPF	george.brown@state.co.us
Danny Parks	OIT	daniel.parks@state.co.us
<i>Project Team Vendor Partners:</i>		
Mike Harner	ISC	
Wendy Melcher	ISC	wmelcher@iscorp.net
Dan Owens	ISC	dowens@iscorp.net
<i>Via Phone:</i>		
Darren Derksen	Cisco	dduerkse@cisco.com

Welcome and Introduction by Danny Parks

Project Status

Task Order 2 (Storm – CDLE)

- On going
- Upcoming conversion dates (approximate):
 - CUBLine – 6/25
 - Tax Integrity Appeals – mid July
 - Benefits – late July
 - Call Center – latter half of August

Task Order 4

- There are a number of facilities in this Task Order
 - 201 E Colfax (Education), 225 E 16th Avenue (HCPF, Auditors, Historical Society), 1341 Sherman (Public Safety), 1525 Sherman (Attorney General, Law, DPA, Auditors), and Camp George West (Corrections, Local Affairs, Public Safety)
- Will be meeting with Education regarding a schedule on 6/4
- Will be meeting with 225 East 16th Avenue regarding a schedule within the next 30 days
- Infrastructure work will be done at 1525 Sherman
- Have had conversations with Carrie (DOL) about putting in the LAN around the second or third week of June

- Will have Access Control (ACSsecurity devices) in place within the next 30 days

Task Order 5 (CDHS Forensic Unit in Pueblo)

- Actual activity, other than procurement, will probably begin in the October timeframe

Tentative dates are posted on the CICN website (See the Task Orders Schedule link found on www.colorado.gov/dpa/doit/cicn)

Presentation on the Infrastructure Architectural Design

Danny walked participants through a Visio diagram of the CICN infrastructure and how each Task Order (through TO 5) fits into the design.

This presentation was intended to provide a visual context of what the team is doing for the following reasons:

1. so that customers can see how they fit into the larger picture,
2. demonstrate the rationale for the work to be done, and
3. shows that we need to bring in the agency technical experts earlier in the process
 - a. the project team needs to work with the agencies on these diagrams to validate assumptions early on in order to eliminate surprises such as unknown riser or cable (unknown to the project team but known to the agency)

We are unable to post these diagrams on the CICN website due to security concerns. It is possible for the project team to provide diagrams that are solely related to the agency and task order to the agency's LAN administrator

Answers to Questions

CBI InstaCheck's call center will be later in the deployment process; perhaps later this year.

There are survivable remotes in the architectural design however not every building has a direct PSTN.

Suggested Topics for the June CICN User's Group Meeting

- Disaster Recovery / Redundancy
- Address what pre-work means and how it is important for a successful installation
- Provide an overview of the Client Package and the overall schedule (what happens, when it happens, etc.)
- On-going operational roles and responsibilities
 - Bring in people such as Chris Edmunson (Education) to discuss from an agency perspective post-implementation support

HOMEWORK ASSIGNMENT

Review the Client Package before the next meeting and bring your questions. The Client Package can be found on the CICN website at www.colorado.gov/dpa/doit/cicn

User Group Meeting Schedule / Next Meeting

Meetings are held the last Wednesday of each month. The next meeting will be held on 6/25/08.

CICN Information/New Documentation and Resources

CICN Mailbox - cicn@state.co.us

CICN website - <http://www.colorado.gov/dpa/doit/cicn/>